

AGENDA MEMORANDUM

To: Mayor Bruce Adams and the Board of Trustees

From: Mark A. Pries, Finance Director/Treasurer

Date: November 19, 2012

RE: August, 2012 Treasurer's Report Analysis

The four month budget comparison report shows that Village operations are running slightly better than budget. However, there are three transfer items in the General Fund that have not yet been incurred this fiscal year that will significantly impact the results of the Fund. August saw the first recognition of Sales Taxes for FY 12-13. However, Income Taxes will not start to be recognized until the month of October. That being said, the operations for the month of August in the General Fund were at a deficit of \$84,164 and once Income Taxes start getting recognized, monthly operations should turn to surplus results. However, due to the size of the transfers budgeted for this fiscal year from the General Fund, finishing FY 12-13 with an annual surplus is not likely. This was a planned outcome, with a budgeted deficit for FY 12-13 in the General Fund of almost \$1.2 million.

The Police Pension Fund continued to make a strong turnaround from its performance in the beginning of the fiscal year. The stock market has been very volatile this year with dramatic peaks and valleys in daily activity. The Fund's portfolio of investments saw a considerable market value increase that had a positive impact on the Fund's position. The earnings of the Police Pension Fund are a marathon, not a sprint, so these short-term peaks and valleys have historically smoothed out with the Fund consistently earning positive income and staff believes this will continue.

Finally, the Sewer Fund has been maintaining a positive cash flow for FY 12-13. It is currently sitting at an overall \$15,550 deficit for this fiscal year. However, the Fund was budgeted to lose over \$200,000 in FY 12-13 so, at this point in time, the Sewer Fund is operating slightly better than expected. It is difficult to predict if this trend will continue but the corrective actions the Board has taken over the last two fiscal years to improve the Sewer Fund's financial status can now be seen.

If any members of the Board have any questions about this or any other fiscal matter for the Village, please contact me at your convenience. Thank you.

MAYOR
BRUCE ADAMS

CLERK
MICHAEL J. LA GESSE

BOARD OF TRUSTEES
JERRY BALTHAZOR
ROBERT REDMOND
LORI GADBOIS
GEORGE GOLWITZER
MICHAEL A. STUMP
ERIC CYR

VILLAGE OF BRADLEY
Fiscal Year '12/'13 Budget

FOUR MONTH BUDGET COMPARISON REPORT

<u>REVENUES</u>	FY 11/12 <u>FOUR MONTH ACTUAL</u>	FY 12/13 <u>BUDGET</u>	PERCENT COLLECTED
General Corporate Fund			
General Administration	1,680,120	9,881,781	17.00%
Village President	2,050	55,000	3.73%
Village Clerk	19,750	22,400	88.17%
Public Benefit	25,868	30,700	84.26%
Police Department	169,617	413,950	40.98%
Code Enforcement	14,535	3,500	415.29%
Fire Department	71,333	275,200	25.92%
Public Property	0	1,150	0.00%
Public Works	2,613	2,800	93.31%
Building Standards	<u>80,891</u>	<u>99,000</u>	81.71%
Totals	2,066,777	10,785,481	19.16%
Capital Projects Funds	87	1,527,000	0.01%
Retirement Separation Fund	0	500,000	0.00%
Revolving Loan Fund	7,090	38,500	18.42%
Rt. 50 TIF	410,795	747,000	54.99%
Motor Fuel Tax Fund	97,292	383,270	25.38%
Police Pension Fund	502,630	1,175,198	42.77%
Fire Pension Fund	48,696	100,343	48.53%
Sewer Fund	659,800	2,324,365	28.39%
Bond Fund	<u>1</u>	<u>64,550</u>	0.00%
Total Fund Revenues	3,793,168	17,645,707	21.50%

VILLAGE OF BRADLEY
Fiscal Year '12/'13 Budget

FOUR MONTH BUDGET COMPARISON REPORT

<u>EXPENDITURES</u>	FY 12/13 <u>FOUR MONTH ACTUAL</u>	FY 12/13 <u>BUDGET</u>	PERCENT <u>EXPENDED</u>
General Corporate Fund			
General Administration	119,841	846,995	14.15%
Benefits	206,070	402,955	51.14%
Board of Trustees	9,600	39,110	24.55%
Village President	5,703	22,761	25.06%
Village Administrator	51,994	151,786	34.25%
Village Clerk	11,008	19,705	55.86%
Village Treasurer	45,691	143,747	31.79%
Public Benefit	436,009	950,362	45.88%
Police Department	1,678,514	4,573,542	36.70%
Code Enforcement	25,815	81,149	31.81%
Fire and Police Commission	654	29,455	2.22%
Fire Department	430,554	1,196,288	35.99%
Public Property	60,281	299,250	20.14%
Public Works	392,498	1,632,981	24.04%
Building Standards	117,910	354,255	33.28%
Economic Incentive/Development	0	181,700	0.00%
Information Technology	<u>33,539</u>	<u>118,585</u>	28.28%
Department Totals	3,625,682	11,044,626	32.83%
Transfer - Capital Improvement Fund	0	186,800	0.00%
Transfer - Retirement Separation Fund	0	500,000	0.00%
Transfer - Support for Sewer Fund	<u>0</u>	<u>249,000</u>	0.00%
Total General Fund	3,625,682	11,980,426	30.26%
<p>Note - The General Fund is using \$1,309,713 of its reserves to fund the \$500,000 transfer to the Retirement Separation Fund and \$861,713 in capital expenditures for various departments.</p>			
Capital Projects Funds	45,533	1,559,756	2.92%
Retirement Separation Fund	0	0	0.00%
Revolving Loan Fund	0	0	0.00%
Rt. 50 TIF	0	1,381,840	0.00%
Motor Fuel Tax Fund	21,513	415,000	5.18%
Police Pension Fund	255,288	802,120	31.83%
Fire Pension Fund	115	2,175	5.27%
Sewer Fund	675,349	2,546,084	26.53%
Bond Fund	<u>15</u>	<u>0</u>	100.00%
Total Fund Expenditures	4,623,495	18,687,401	24.74%

VILLAGE OF BRADLEY
Fiscal Year '12/'13 Budget

FOUR MONTH FUND BALANCE ANALYSIS

<u>FUND BALANCE</u>	<u>Beginning Fund Balance</u>	<u>Fiscal Year Activity</u>	<u>Ending Fund Balance</u>
General Corporate Fund	9,801,123		
Revenues		2,066,777	
Expenditures		<u>3,625,682</u>	
Net Activity		(1,558,905)	8,242,218
Capital Projects Funds	100,932		
Revenues		87	
Expenditures		<u>45,533</u>	
Net Activity		(45,446)	55,486
Retirement Separation Fund	0		
Revenues		0	
Expenditures		<u>0</u>	
Net Activity		0	0
Revolving Loan Fund	1,942,380		
Revenues		7,090	
Expenditures		<u>0</u>	
Net Activity		7,090	1,949,470
Rt. 50 TIF	2,968,665		
Revenues		410,795	
Expenditures		<u>0</u>	
Net Activity		410,795	3,379,460
Motor Fuel Tax Fund	300,066		
Revenues		97,292	
Expenditures		<u>21,513</u>	
Net Activity		75,779	375,845
Police Pension Fund	10,289,517		
Revenues		502,630	
Expenditures		<u>255,288</u>	
Net Activity		247,342	10,536,859
Fire Pension Fund	262,587		
Revenues		48,696	
Expenditures		<u>115</u>	
Net Activity		48,582	311,168
Sewer Fund	2,029,497		
Revenues		659,800	
Expenditures		<u>675,349</u>	
Net Activity		(15,550)	2,013,948
Bond Fund	196,205		
Revenues		1	
Expenditures		<u>15</u>	
Net Activity		(14)	196,191